

# Hartley Wintney Neighbourhood Plan

## Steering Group Meeting Notes: Monday 8<sup>th</sup> December 2014

Members Present: Janet Martin (Chair) Nadine Middleton, Tony Woods, Diana Harvey, John Sage, Adam Gratwick (finance), Dick Wylie, Cathy Roberts, Sue Hawkins (sec)

Also in attendance: Leah Coney Clerk HWPC,

Apologies Received: Henry Chandler.

1. Last meetings minutes agreed as correct
2. The Draft Position Statement reviewed against the published Crookham Village statement. Members requested maps showing village boundary, SPA boundaries, common land/no go areas etc. Maps needed urgently before next meeting (5<sup>th</sup> January 2015). JC to copy maps from the existing Village Appraisal Document. JM to ask Daryl Phillips (HDC) for copies of updated maps held in HDC offices.
3. Drop-in Centre Planning:
  - \* Methodist Hall booked.
  - \* Refreshment Duty arrangements. JS to seek help from members of the 'Friends of HW' group. JS explained the work of this group underlining the fact that they would not be part of the Steering Group but could provide help for events etc. Scouts and Guides groups to be asked to help. JM to deal.
  - \* Equipment required: display boards, large maps, pens, and post-it notes - LC to source; photographs of village – SH; children's corner - NM; leaflets giving information on Neighbourhood Planning to be created using existing material, Contact Magazine insert etc. DH and JM to deal.
  - \* People to cover the two days: Both Days: SH, DH, JM, TW, AG; Friday: DW, Saturday: KR. plus others yet to identify days available.
4. Template 'Call for Sites' letter - reviewed. Tight timescale agreed. Meeting agreed its rewrite to include 'personal' invitation to Drop-In Centre to land owners likely to have land for future development; a submission returns date. DH and JM to deal.
5. Template Questionnaire/Plan-et document for collating comments of Drop-In Event participants: Meeting agreed to review paper and send suggestions for amendments to JM by weekend 13<sup>th</sup>/14<sup>th</sup> December. LC to print copies of amended questionnaires for drop-in event.
6. Next Meeting Date: 6pm Monday 5<sup>th</sup> January 2015 – Parish Council meeting room

Meeting Closed 7.15pm