

Minutes of the Neighbourhood Plan Steering Committee Meeting – August 5th 2015

Present: JM, AG, CR, TB, DW, CF, SF, MS, DC, DH, LB, JS

Apologies: JC, CH

CR announced that the new parish clerk - Amy Matthews - will join the Parish Council from September 2nd.

1. Review and acceptance of minutes from 7th July meeting.

The minutes were accepted. The following actions are still open and were further discussed and new actions agreed.

1a. Production of NP business card. Action CR - ongoing

1b. Analysis of the post-it notes from the drop-in days. On-going. AG volunteered to take over this activity from JM

1c. Participation and input from local schools. it was agreed that having additional Steering Group members from local schools was not necessary but that contact would be made with the 3 local schools and Robert Mays again in September. Action DH

1d. Access to the NP Facebook page set up by Sue Hawkins. Action CR/JS - no progress made on this as it has not been possible to obtain any more details of Sue's log-in passwords. Decision to be taken in next meeting on whether to redevelop the Facebook page.

1e. The stand at the Culture on the Common event in July was considered successful with good participation from local people and thanks were given to all Steering Group members that participated. AG agreed to issue the 2 summaries that he produced re existing new build approvals and Strategic Housing Land Availability Assessment.

2. Vision and Objectives - LB led a productive discussion re the progress on the current vision and objectives and how to move into next steps. LB made recommendations on how to improve the vision section and CF agreed to work on this prior to the next meeting assisted by TB, CR and JM. Action CF to set up team meeting.

The objectives are progressing well and LB stated that there is no need to focus specifically on them for now. They can be improved as required as the overall NPlan progresses

The next step is to develop our own selection criteria for the evaluation of any potential development sites. LB will send some examples of this from other NPlans. AG agreed to lead the criteria development prior to the next meeting assisted by DH and JS. Action AG to set up team meeting.

LB also agreed to identify the policy headings related to our agreed objectives and issue them for the Steering Group to review.

3. Youth involvement - TB gave an update on this. A youth event at Costas is still being developed and will be followed up at the next meeting. Some ideas were discussed about linking with the local schools and school councils to obtain input from the younger age groups in the village and this will be discussed further in subsequent Steering Group meetings.

4. Hartley Wintney Business Survey - CF presented his first draft survey proposal and it was agreed that this is something that we want to proceed with and that it will provide valuable evidence to the final NPlan. Some specific comments were that

- it needs to ask for how businesses see HW in the future
- it needs to be reviewed against our objectives to determine whether any questions need to be changed or added
- we should pilot the final questionnaire first with a few selected HW companies

Action All Steering Group members to review the survey against the above comments and provide feedback directly to CF. I have attached a copy of the survey with the minutes.

5. NPlan flyer and September relaunch - we discussed this and a potential 3rd drop-in day but it was

considered that we should delay this until the site selection and policies are available - probably towards the end of the year. JM agreed to provide a NPlan update article for the September edition of Contact

6. AOB - a discussion was held at having a NPlan marketing event at St. Mary's Park as participation and involvement from this part of the community has been limited to date. JM agreed to investigate this further.

7. Next meeting date - 26th August at 6pm in the PC office. This meeting will focus on the site selection criteria and evaluation of sites.