

Minutes of the Neighbourhood Plan Steering Committee Meeting – 6th December 2017

Here are my notes and actions from the above meeting.

Those present: CF, CH, JM, MS, AG, DC, LB, JS

Apologies: TB, DH, CR

The main purpose of the meeting was an update on where we are at re the Plan development and progress towards the regulation 14 submission and an agreement on next steps.

1. SEA update - the final report is now promised for 17th December. As there has been no indication that there will be any significant changes to the HDC Local Plan following the consultation review it is likely that the Local Plan will be going forward in line with the original numbers as proposed and therefore no impact to Hartley Wintney is expected. This confirms that moving forward into Regulation 14 phase as soon as possible should be our priority. CF expressed his disappointment with the external consultants response time so far on this and this will be followed up with them separately. We have received responses from 2 of the 3 external review bodies with no significant issues raised.

Additional information was requested on the original 6 sites that were proposed before the nil allocation from HDC and why we then finalised on the sites as defined in the plan. CF will respond on this and AG also mentioned that the Turnpike field site has now been sold with the new owners not looking to develop it in any way. JS was asked to circulate the recent Parish Council comments to the Pale Lane proposal (done). The determination of this by HDC is scheduled for 8th January 2018 at 6.30pm should anyone from the SG wish to attend.

2. Next steps in Plan submission

As the SEA document will not be available until December 17th it was agreed that we should go forward into Regulation 14 immediately in the New Year.

LB emphasised that as this is the first formal stage we need to follow the statutory process and involve all appropriate bodies and groups. CF agreed to work with the Parish Clerk on this.

We also need to ensure linkage with the community, focus groups and key individuals with any feedback received from any involved groups needing to be considered for possible inclusion. This process will take 6 weeks and therefore will run until mid Feb (from 8th Jan - 19th Feb 2018). After this a consultation Statement needs to be made and LB will help with this.

To assist with the community involvement it was agreed that we should

- a) Request feedback via a dedicated announcement in the Jan 2018 Contact edition. CF has written this and MS has arranged for it to be included. LB provided the URL for a survey monkey link that will be included in the article.
- b) Make hard copies of the NP and SEA documents to be available in appropriate points in the village (DEVA antiques, V. Hall, PC office, Rosefield Court, village notice boards) - CF and JS will meet to develop a plan for this
- c) Hold a further open day on 20th January 2018 in the Methodist Church Hall (CH has booked this) from 10-4pm. JS will communicate separately on the format for this and to request SG participation
- d) Use the forum groups as included in the May 2016 forum sessions to communicate to their members asking for participation in the open day and/or survey monkey. JS will request those SG members who communicated with the focus groups to help again with this.
- e) Produce an executive summary document of approx. 8 pages to provide an alternative for those people wanting a high level, condensed overview compared to the full NPlan document.

3. Date of next meeting - was agreed for 10th January at 6pm in the PC offices. (apology noted from CH who is away throughout January)

4. AOB

- a) JM requested that when the final Plan document is published the list of SG members must include Sue Hawkins and Dick Wylie who were heavily involved with the initial activities until their untimely deaths.
- b) AG will work with the parish Clerk on preparing a budget for 2018 remaining activities.