

Minutes of the Neighbourhood Plan Steering Committee Meeting – 3rd February 2016

Here are my notes and actions from the above meeting

Present: AG, SF, MS, CF, CH, JS

Apologies: JM, CR, DH, TB, DC

The purpose of the meeting was to review the prospective sites against the criteria produced by the Steering Group to help with overall evaluation of the sites. This was the first of 2 dedicated meetings agreed for this action.

It was agreed that we would use a "ranking" mechanism to assist with this where

- +++ major positive - site likely to significantly contribute
- ++ moderate positive - site likely to moderately contribute
- + minor positive - site likely to contribute slightly
- o neutral
- minor negative - site likely to slightly hinder
- moderate negative - site likely to moderately hinder
- major negative - site likely to significantly hinder

would be used to give an indication how the site met the assessment criteria concerned.

In total we completed approximately 50% of the criteria and the rankings allocated are shown in the attachment with the remainder to be addressed at the second review meeting on **Tuesday 9th February at 6pm.**

We also discussed a date for the next village open day - either March 12th or 19th. If you haven't yet responded with your availability for these dates could you do so today as Janet needs to include this in the next Contact magazine which has a deadline of Monday for entries.

Regards,

John Sage