

## Minutes of the Neighbourhood Plan Steering Committee Meeting – 5<sup>th</sup> January 2016

Present: JM, MS, CF, DC, SF, TB, LB, CR, DH, JS

Apologies received: AG, JC, CH

1. The minutes from the 8th December meeting were accepted.

All actions had been completed with the exception of the budget status which is still ongoing although progress has been made and will be continued to be worked on in January.

Re the production of a professionally designed Neighbourhood Plan flyer LB stated that she now has a person within her team who could be used to help with this and it was agreed that SF would contact LB with a view to obtaining a quote for this service. LB also mentioned that she could provide similar help for developing the final plan document (design and graphics - not content) if required at some later date.

There was also a short discussion on photos to be used in the final document and any specific subject areas should be given to MS who has the lead on this.

2. Update on new Hart local plan consultation. The group reviewed the initial response to the local plan that had been developed in a meeting on December 18th. Updates were discussed in the meeting and the updated document is attached. **Please review as soon as possible (especially Q7 to ensure that I have reflected correctly the comments from last night) and let me have any comments or changes.** There will be a meeting during w/c January 11th with the Parish Council to ensure that there are no major differences in response. LB will also provide specific feedback by 7th January following discussion with her colleague Troy who has additional knowledge in the area of planning.

3. Hartley Wintney Business review - CF has produced a new questionnaire for local businesses and it was agreed that LB would provide support for this re setting up a survey using survey monkey.

4. Ecological report on potential sites for development. This was discussed and LB requested additional information to be provided that will give more objective comments that can then be used to help with the development of policies within our plan. JM agreed to follow up on this.

5. AOB

LB confirmed that she is continuing to work on developing the plan policies but needs our work on site selections to be concluded. It was proposed and agreed that her colleague Troy would help with this and potential meeting dates will be agreed to by JM and LB and then communicated to the Steering Group.

We discussed the time-line by when we should be able to go out to the community with the emerging policies and proposed sites and it was viewed that a target of end of March/early April should be set for this.

**6. Next meeting date - 26th January at 6pm in the Parish Council office.**

Regards,

John Sage