

Minutes of the Neighbourhood Plan Steering Committee Meeting – July 7th 2015

Present: JM, CR, CH, AG, TB, JS

Apologies: DH, JC, CF, SF, DC

1. Review and acceptance of minutes from 17th June meeting.

The minutes were accepted. The following actions are still open and were further discussed and new actions agreed.

1a. Production of NP business card. CR offered to take over this action from JM

1b. Analysis of the post-it notes from the drop-in days is on-going. Action JM

1c. Participation on Steering Committee from local schools. Action DH. JS will send separate email to DH on this.

1d. Provision of information to local estate agents, football and cricket clubs, community social events and use of facebook. It was agreed that these would be addressed from September following the summer break. We discussed the facebook page that Sue Hawkins developed for the HWNP. Unfortunately there is no knowledge of the log-on details for this but it was agreed to see if these could be obtained. Action CR/JS to investigate further.

2. Report on Youth involvement - TB reviewed the document that he had produced with Jo Cliff (attached). Everyone present was very impressed with this and thanked TB/Jo for their suggestions - a number of which will be considered for the final NP document. It was agreed that a potential youth event (Costa?) to publicise NP would be beneficial and TB agreed to investigate this ad report back at the next meeting. Action TB

3. Report on potential development sites - AG reviewed the map of HW where he has added the potential developments sites that have been received following the processed call for sites . It was agreed that this map would be available for the Culture on the Common (COTC) NP stand and that a summary would be produced of the overall development numbers that are already built or committed (eg St Mary's Park, Rifle Range etc) together with the current shortfall to clarify the overall picture to visitors to the stand. Action AG to liaise with the PC on actual numbers and summarise for use at COTC.

4. Culture on the Common - It was agreed that we will have a stand available on July 26th - JM is the overall coordinator with the PC . Ideally we should have 2 people available on the stand during the event (1-5pm) and people who have confirmed that they can help are JM, CH, CR, DC and JS. Ideally we need at least one further volunteer and so if anyone else is available please let me know asap. COTC runs from 1-5pm and at the moment the proposed rota is as follows but let me know if you would prefer an alternative time-slot.

1-2.30 JM and CH (including set-up)

2.30 - 3.30 CR

3.30 - 5 DC and JS (including tidy-up).

Once I have received any updates I will send out a final rota schedule

5. Vision and Objectives - These will be included as an agenda item at our next meeting where we will look to move them forward by assigning individuals or groups to own. Action JM to invite LB to the next meeting on July 30th.

6. AOB - no items raised

7. Next meeting - Thursday 30th July 6pm Parish Council offices

In addition to the standing agenda items and follow ups we discussed having a specific agenda item on obtaining ideas for the NP flyer for relaunch in September and everyone is asked to commence thinking about this.