

## Minutes of the Neighbourhood Plan Steering Committee Meeting – 22<sup>nd</sup> March 2017

Here are the notes and actions from the above meeting.

Those present: CR, DH, DC, AG, MS, JM, TB, LB, BH, JS

Apologies: CF, CH

1. The purpose of the meeting was to review revision 7 of the NPlan that LB/BH issued on March 17th and in particular sections that had been highlighted in yellow as either changed from revision 6 or requiring Steering Group input for completeness or follow-up. The version of the plan presented included changes already communicated separately by MS and DH and a number of other small changes were made during the meeting.

A significant part of the meeting was initially focussed on sections 5.1.7, 5.1.8 and 5.8 - Policy 3 concerning sites now defined as reserved. As a result of this it was agreed that

- Pools Yard should be removed from the reserved sites list and not included as a reserve site policy as an application for development has already been received for this site and will be decided prior to the plan being published. Therefore the 8 units proposed for this site needs to be removed from any total housing numbers currently shown in the document

- Wintney Court housing number should be corrected to 40 as the other 8 units are part of the House conversion and not the proposed development.

- The other reserved sites are to be listed in our preferred sequence for development of Nero Brewery, James Farm, Lowfields and Turnpike Field

- The reserved sites should receive a communication from the Steering Group outlining our rationale and approach - Action JM

- Section 5.1.7 will include an additional bullet point to document "a proven local need"

Other items discussed were

- The summary of housing numbers since the commencement of the local plan period was queried. AG has supplied this which is attached but a further 4 houses need to be added to this list reflecting the 4 houses built behind The Limes in the High Street.

- The "Cone View" map of gateway views was discussed to ensure that these are presented correctly and as a result it was agreed that this map would be produced by LB and her team at a cost of £50.

- The section in Appendix 3 showing site details is to be modified to only show the first 4 columns of data to avoid any Data Protection issues and Appendix 4 is to be removed as not relevant - Action BH

### 2. Next steps

- LB/BH to complete the changes agreed in the meeting and issue the revised document to the SG by 29th March

- The revised document must also be sent to the Parish Council (JS/RH) prior to the meeting planned for April 3rd where ratification of the plan by the Parish Council is needed

- Once Parish Council ratification received the plan can go forward for screening by HDC -

LB

- BH will then work on putting the plan into a new format (columnar) and a revision 7 executive summary

- LB recommended that the Steering Group send a formal objection to the Elvetham Chase proposed development - Action JM. To help with this the formal objection made by the Parish Council is attached

### 3. Other business

- JS requested an update on the remaining timeline for completion of all plan activities. LB advised that the remaining work will likely take a further 6 months to complete. Action JS to update the timeline on the web site

- JS mentioned a leaflet that has been distributed to residents of Thackhams Lane

concerning the proposed Care Home at Southwood and reference made in it to the Neighbourhood Plan. A copy of this is attached for information.

4. Next meeting date - no date was set for this and therefore a date will be communicated separately.