

Minutes of the Neighbourhood Plan Steering Committee Meeting – 16th November 2016

All,

Here are my notes and actions from the above meeting.

Present: JM, CH, AG, LB, MS, CF, JS

Apologies Received: CR, TB, DC

1. The minutes from the meeting of 9th November were reviewed and agreed.
2. Update from the meeting with Parish Council Planning Committee - firstly formal thanks were given to CF and JS for preparing the document presented at the meeting.
The specific comments made by the committee around inclusion of a narrative on access within the village for disabled people and addressing the issues around the increase of population and impact on the surgery were discussed. LB reminded the Steering Group that the Neighbourhood Plan was primarily a document to assist with planning needs within the village but that both topics would be included as part of the community aspirations section of the document and also in any executive overview summary that is produced. JM mentioned that the surgery are well advanced with their plans for addressing the current issues but offered to check on this and report back. There was also a question from the Planning Committee on the rationale for scoring the criteria of "Revitalise the Eastern End of the High Street). This was discussed and it was agreed that the scoring for Hares Lane, Nero Brewery and Pools Yard should be amended to "+++" to reflect that these sites could have a beneficial impact on this criteria. The updated site assessments (revision 9) is attached.
3. Review of draft plan. LB issued an updated document which was then reviewed in detail. A number of changes to the document were made or agreed during this review and LB will re-issue it prior to the next meeting on 23rd November in order for the SG to continue with updates. One item that was discussed was around the need for a policy covering views and vistas. The attached document provides more information for this.

Additional specific actions to be addressed in our next meeting are:

- 3.1 For each site proposed additional narrative on why the site was selected is required
- 3.2 For the housing policies a number of items have been highlighted where missing information is required
- 3.3 The number of units for Nero Brewery needs to be confirmed (AG offered to do this) to ensure our current value of 10 is within the owner's expectation
- 3.4 Does a transport survey for Wintney Court exist that can be provided to LB (JM offered to do this)
- 3.5 For Wintney Court attempt to define the mix of housing required/expected (JM offered to do this)
- 3.6 Protection of Local Greenspaces - need to build on the comments already supplied and further define our requirements in this area
- 3.7 Photos to assist with emphasising key requirements was discussed. MS has been working on these and will send a selection to LB. JS will also provide examples produced by the Preservation Society when addressing their objections to the Causeway Green sites.
- 3.8 Maintenance of Green gaps - the start and end points of these should be documented
- 3.9 Availability of maps to assist in the Plan production - LB to follow up with GetMapping re obtaining their assistance with this
- 3.10 Health & Wellbeing - it was agreed that the requirement should be more related to assisted living with the need for a site to be allocated to address this. (LB offered to do this)

3.11 Transport and accessibility - it was agreed that the section on this should be passed to Chris Cornwall with a view to him adding to the proposals suggested (CF offered to do this)

4. Dates of next meeting - 2 next meeting dates were agreed as follows:

23rd November at 6pm

30th November at 6pm. This would also include LB to review final draft document needed for the 5th December Parish Council meeting