

Minutes of the Neighbourhood Plan Steering Committee Meeting - 20th October 2016

All,

Here are my notes and actions from the above meeting.

Present: CF, MS, TB, CH, AG, JS,

Apologies Received: CR, DC, JM

1. The group discussed a number of updates and proposals that have been made since the last meeting. These were

(a) Site assessments - agreement to include Lowfields as a site for potential inclusion as the number of units had been increased to 5 prior to the cut-off date for the call for sites process.

(b) CF has produced a matrix that relates the assessment criteria to objectives. This is attached and the SG are asked to review and pass any comments to JS prior to our 25th October meeting. The SG propose that this is included in our overall Plan.

(c) CF is working on a position statement related to Health and Wellbeing as part of the overall Plan and will distribute this for review prior to the 25th

(d) JS showed the summary graph that will be updated onto the NP web site with the results of the recent site proposal survey. This is attached.

(e) The site selection flow chart/criteria that LB had provided were briefly discussed. We believe that the process used for our own site selections is similar to these but as the documents were only received shortly before the meeting it was agreed to defer any detailed discussion on this until next week to allow the SG more time to review and also have the discussion when both JM and LB would be present.

2. Re our sites for selection into the Plan we agreed the following

(a) Pale Lane should still be excluded from the site selection list for the reasons discussed at our 4th October meeting. JS/CF have worked on a positioning statement for inclusion in the plan to explain this.

(b) The Plan should include Wintney Court (as this is the preferred large scale site from the Wintney Court and Grange Farm options) plus sufficient other small sites that would deliver the 81 units as required by Hart. The smaller sites would be proposed in their ranking order that came from the site assessment scoring. In addition to this all sites are either in the process of putting forward formal plans or have indicated that they intend to within the plan period.

Therefore the overall list is

Site	Units	Accumulated units
Wintney Court	48	48
Pools Yard	8	56
Nero Brewery	10	66 (AG agreed to verify with the site owner the expected units as our current number of 6 is considered to be too low)
Turnpike	5	71
Lowfields	5	76
James Farm	6	82

3. For each of the sites above it was agreed that we need to document more definition of the site and impact assessment of the proposed development. JS had developed a proposed template for this and TB agreed to trial this for the James Farm site prior to our next meeting and if considered appropriate we would use this for the other selected sites. An example from LB re Oakley is also attached to help with this. Our aim is to complete this on the 25th October meeting.

5. Date of next meeting - 25th October 6pm.