

Minutes of the Neighbourhood Plan Steering Committee Meeting – 4th October 2016

All,

Here are my notes and actions from the above meeting.

Present: JM, CF, DC, CR, MS, TB, CH, JS,

Apologies Received: AG

1. The principal purpose of the meeting was to review and agree the final comments received on the vision and objectives document (see below).

Prior to this JM gave the following information

- Rushmoor District Council have now confirmed that they will not be asking Hart to accept any housing allocation from them

- The Winchfield NP Examiners report can be viewed from this link

http://www.hart.gov.uk/sites/default/files/3_Visiting_Hart/Towns_and_parishes/Winchfield%20Neighbourhood%20Plan%20Examiners%20report%20.pdf

- A letter has been received from Dorothy Harvey in her capacity as Chair HW and District over 55 Forum on the need for future developments to cater for the needs of an ageing population and that this needs to be included in our NPlan under development. **JM will reply formally to this.**

2. Vision and objectives - These were discussed and final changes agreed. **MS agreed to add some comments** to the vision statement in line with the suggestions from LB. We agreed that the second paragraph on the Vision section should be made more positive - **please send suggestions to JS** who will summarise these for review (my suggestion is in the attached pdf). The changes as agreed for the specific objectives are included in the attached document.

3. Site assessments for Pale Lane and Taplins Farm - the updated assessments issued prior to the meeting were agreed. Within the last few days 2 new potential sites had been communicated to JM by a local agent. The Steering Group agreed that these should not be included in the plan as the sites were communicated after the call for sites process had concluded. **JM will communicate back to the agent.**

4. Development of the NPlan document - a discussion took place on the best way to achieve this and it was agreed that

- **JM would contact LB** and ask for a table of contents that we can use to determine what has to be produced and assign teams to complete this. JM would also request LB to provide 2-3 examples of "best in class" NP submission documents that we can review to assist with our document development. Any further updates that are available to the draft policies being worked on by LB should be issued asap.

- **TB would arrange** for 3-4 copies of the NPlan document that he referred to in the meeting to be given to JS for use in the above activity.

5. **Dates of next meetings - 20th October 4.30 - 7.30pm.** The objective of this meeting is to review the material received from point 4 above, agree final content list for our plan, review the work already in progress on the NP document and agree team/individual assignments around remaining work. We agreed to make an early start to this meeting to allow for as much progress as possible before the next Steering Group meeting which will include LB on **25th October at 6pm**