

Minutes of the Neighbourhood Plan Steering Committee Meeting – 13th September 2016

All,

Here are the notes and actions from the above meeting.

Present: JM, CF, LB, DC, JC, DH, CR, AG, JS, Becky Hopkinson (BH)

Apologies Received: CH, MS, TB

1. Review of last meeting minutes - 19th July 2016. These were agreed
2. Vision and objectives - LB made gave some suggestions for modification of the current objectives based on previous discussions and the current evolution of the plan. These suggestions are included in the first draft plan that LB has now produced and which is attached.
Action - All to review LB's suggestions as we will be reviewing and agreeing final changes at the meeting scheduled for the 20th September (see below). If you are unable to attend this meeting please send any comments to me prior to the meeting.
3. Site selections and survey monkey status - BH gave an update on the results of the survey so far and there followed a detailed discussion on what the approach should be for the production of policies for the NP document. There is still no indication from Hart on whether Pale Lane will be viewed as a strategic site and this is currently the preferred number 1 site from the survey results. From the other 2 options in the survey the Wintney Court option is currently preferred to Grange Lane in both the first and second choice categories.
It was agreed that the survey monkey will remain open until the end of September and JS has made an announcement on the web site for this.
Action BH was requested to extract the comments given with the survey input into a pdf document for the SG to review separately.
Parking and the doctor's surgery capacity issues have been raised in the comments and LB indicated that these could be included within the plan if more evidence as obtained. re the doctors JM will be meeting with the practice manager and will seek to obtain information on patients and patient growth etc to help with this. Re parking this needs to relate to car parks and not off-street parking and this needs further consideration. It was agreed that we should put a brief update on these issues on our web site and this will be followed up in the next meeting.
4. Updated reviews of the site assessments for Taplins Farm and Pale Lane will be done at our next meeting.
5. Business survey - CF summarised the document that he has produced based on his village survey. It was agreed that this was very comprehensive and useful and will be included as part of the evidence base within our plan.
6. Date of next meeting - As it is important to now conclude the V&O and proceed with the plan as quickly as possible we agreed to have another meeting on **Tuesday September 20th. Due to other commitments this meeting will be at 4pm in the Parish Council offices** and not at our usual time.