

Minutes of the Neighbourhood Plan Steering Committee Meeting – 13th September 2017
Here are the notes and actions from the above meeting.

Those present: CF, TB, MS, AG, CR, DH, LB, JS
Apologies: CH, DC, JM

1. The main purpose of the meeting was to review the recent formal feedback from Hart, Natural England and Historic England and determine the next steps in the overall Plan development. From the feedback received LB made some proposals to the draft revision 8 document (which were accepted by all present) and will continue with these to produce a revision 9 draft. These should be completed by the end of the month. The current version of the plan with changes highlighted is attached for your review.

Additionally LB will be contacting Katie Bailey on her return to discuss the requirement for an HRA document as in LB's opinion this is not needed. It was also agreed that mention of the football club/pitch should be made as part of the Green Space Policy (see attachment).

Re the SEA document this will be formally drafted by AECOM (funding confirmed for this) and CF will make a request for completion of this asap. Hopefully the above activities will then put us in the position of moving forward with Regulation 14 from mid October but at this takes 6 weeks to complete the Plan submission to Hart is now likely to be nearer the end rather than beginning of November.

The documents issued by LB and used in the meeting to discuss proposed changes are attached with the minutes.

2. Potential developments

CF gave an update on 3 sites where some communication has occurred recently.

- Lowfields - are now looking to build 3 houses
- Grange Farm - Presentation being made to the Parish Council on 2nd October
- Pale Lane - request made for the SG to re-visit the Pale Lane evaluation. This has been refused as Pale Lane is not included in the current version of the Neighbourhood Plan and in any event does not meet one of the key criteria that emerged from our consultations with parishioners that no site should exceed 50 dwellings. Therefore this is viewed as a redundant exercise.

3. Design Guide

MS expressed a concern that the design guide did not carry and legal basis. LB confirmed that although this was the case developers should be encouraged to follow it and have to provide evidence if they don't. LB agreed to review the references in the main Plan document to the design guide and firm up on these if appropriate.

MS also requested that formal authorship of the design guide should be included and that a revision number is included. CF stated that he will be drafting a forward/introduction for both the NP and DS documents that will cover this and JS agreed to rename the current design guide as Revision 1.

4. Date of next meeting - this will be proposed when a date once the SEA has been completed